

F. No. 15-3/2011-Desk(MDM)
 Government of India
 Ministry of Human Resource Development
 Department of School Education and literacy
 Mid-Day Meal Scheme

New Delhi, the 28th February, 2019

OFFICE ORDER

Consequent upon the joining of Ms. Deepa Anand, Deputy Secretary on 25.01.2019 in EE.1 Bureau, it has been decided with the approval of the competent authority to allocate the work of Mid Day Meal Scheme amongst Divisional Heads in supersession of this Department's office orders dated 30.11.2016, 03.04.2017 and 06.03.2018 as per details given below:-

S. No	Director/ Deputy Secretary	Under Secretary	Section Officer	Work Allocation
1.	Shri Vijaya Bhaskar Gurala, Director	Shri Rajeev Kumar Under Secretary	Smt. Sunita Sharma SO(Desk MDM)	<p>Functional Areas:</p> <ul style="list-style-type: none"> i) Policy matters, and preparation of guidelines ii) Revision/modification of the scheme/norms, Preparation of note for EFC and Note for CCEA. iii) Matters related to National Food Security Act (NFSA). iv) Matters related to Centralized Kitchen/NGOs v) Budget and Financial matters, Outcome Budget, Vote on Account, Re Appropriation of Funds etc. vi) Internal financial monitoring of allocation, releases and utilization. Maintenance of Central database thereon. vii) Foodgrains Allocation and coordination with FCI. viii) Policy matter on kitchen sheds and kitchen devices. ix) Coordination with FCI, F&PD, Finance Ministry, WCD, NITI Aayog. x) Monitoring of Payment of cost of food grains to FCI. xi) Annual Action Plan, Material for Annual Report, Performance Audit Report, Audit objections and CAG Report, PAC paras. xii) Matter related to DBT and Aadhaar. xiii) Work related to Ed.CIL on TSG-MDM xiv) Matters related to use of Pulses from central buffer xv) Revision of cooking cost. xvi) Coordination with concerned States on Social Audit related work <p>States: (1) Madhya Pradesh (2) Maharashtra (3) Karnataka (4) Odisha (5) Rajasthan (6) Tamil Nadu and (7)Uttar Pradesh. (Appraisal of AWP&B, Preparation of PAB minutes and its Issuance in respect of the above States will be done by respective Divisional Heads.)</p>
2	Shri Vijaya Bhaskar Gurala,	Shri Rajeev Kumar	Smt. Sushila Tiwari,	<p>Functional Area:</p> <ul style="list-style-type: none"> i. Work related to organization of meetings of PAB-MDM

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	Director	Under Secretary	Section Officer (MDM 2-1)	<ul style="list-style-type: none"> ii. Work related to Review Missions iii. Evaluation/Research Studies iv. Organization of regional Workshops, review Meetings of National and Regional level. v. Formats for Annual Work Plan & Budget (AWP&B) & Quarterly Progress Reports vi. Empowered Committee and National Steering cum Monitoring Committee vii. Governing Council and Executive Council of National Mission of Samagra Shiksha/MDM viii. Web Based MDM-MIS ix. Implementation of Automated Monitoring System x. Coordination with concerned States on Social Audit related work. xi. Work related to NIC and NICS <p>States: (1) Andhra Pradesh (2) Chhattisgarh (3) Goa (4) Kerala (5) Punjab (6) Telangana</p> <p>(Appraisal of AWP&B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads)</p>
Link Officer – Ms. Deepa Anand, Deputy Secretary				
3.	Ms. Deepa Anand, Deputy Secretary	Shri Sachin Arora, Under Secretary	Shri Suresh Kumar, SO(MDM 1-1)	<p>Functional Areas:</p> <ul style="list-style-type: none"> i. Parliament Questions ii. Parliamentary Matters (Standing Committee, Estimate Committee, Consultative Committee etc.) and Demands for Grants, Material for President's Address/FM speech, etc. iii. Matters related to Fortification iv. Matters related to Nutrition v. Rashtriya Bal Swasthya Karyakram (RBSK) and NRHM vi. Coordination with FSSAI. vii. Matters related to POSHAN viii. Coordination with concerned States on Social Audit related work. ix. Development of Resource Materials, Training facilities etc. x. Documentation of Best Practices and Dissemination & Equity issues etc. xi. Prime Minister's 15 point programme and 20 point programme. <p>States: (1) Jharkhand (2) West Bengal (3) Haryana (4) Gujarat and (5) Bihar</p> <p>(Appraisal of AWP&B, Preparation of PAB minutes and its issuance in respect of the above States will be done by Respective Divisional Heads.)</p>
Link Officer Ms. Ritu Aggarwal, Deputy Secretary				
4.	Ms. Ritu Aggarwal, Deputy	Shri Arnab Dhaki, Under	SO(MDM 1-2)	<p>Functional Areas:</p> <ul style="list-style-type: none"> i) All Court Cases ii) RTI Matters iii) VIP References/PMO references

	Secretary	Secretary	Vacant	<p>iv) Complaints & Newspapers Reports</p> <p>v) Grievance Redressal of Stakeholders in MDM</p> <p>vi) Public Grievances, PFMS, e-Samiksha and Dashboard related matters.</p> <p>vii) Coordination with concerned States on Social Audit related work.</p> <p>UTs:</p> <p>(1) Andman & Nicobar Islands (2) Chandigarh (3) Dadra & Nagar Haveli (4) Daman & Diu (5) Delhi (6) Lakshadweep (7) Puducherry.</p> <p>(Appraisal of AWP&B, preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</p>
Link Officer, Shri Vijaya Bhaskar Gurala, Director				
5.	Ms. Ritu Aggarwal, Deputy Secretary	Shri Arnab Dhaki, Under Secretary	SO(MDM 3-1) Vacant	<p>Functional Areas:</p> <p>i) Policy matters related to Social Audit, Coordination with concerned States on Social Audit related work.</p> <p>ii) Development of Film on MDMS, Media Activities & Communities Mobilization, Publicity / IEC (Information, Education, Communication)</p> <p>iii) Development and maintenance of Website.</p> <p>iv) Matters concerning NER and Special category States & Minorities related issues – Sachchar Committee report.</p> <p>v) Coordination on issues requiring information from 2 or more than 2 States/UTs on any subject.</p> <p>vi) Coordination within EE.1 Bureau.</p> <p>vii) Preparation of material for monthly D.O. by Secretary (SE&L) and follow up.</p> <p>States:</p> <p>(1) Arunachal Pradesh (2) Assam (3) Sikkim (4) Tripura (5) Manipur (6) Meghalaya (7) Mizoram (8) Nagaland and three Himalayan States viz. (9) J&K (10) Uttarakhand and (11) Himachal Pradesh.</p> <p>(Appraisal of AWP&B, Preparation of PAB minutes and its issuance in respect of the above States will be done by respective Divisional Heads.)</p>
Link Officer - Shri Vijaya Bhaskar Gurala, Director				

2. This issues with the approval of Joint Secretary (EE.I)

Rajeev Kumar
(Rajeev Kumar)
Under Secretary

To

1. Shri Vijaya Bhaskar Gurala, Director
2. Ms. Ritu Aggarwal, Deputy Secretary
3. Ms. Deepa Anand, Deputy Secretary
4. Under Secretary (SA) / Under Secretary (AD)
5. Sr. PPS to Secretary (SE&L)
6. PPS to JS(EE.1)
7. All Sections in MDM Bureau